

Spooner Area School District

2024-25

SAFE AT SCHOOL PLAN



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SOURCES OF INPUT AND GUIDANCE

The Safe at School Plan was developed based on information and guidance received from the following sources:

- Center for Disease Control and Prevention
- WI Department of Public Instruction and Department of Health Services
- WI Interscholastic Athletic Association
- Washburn County Health Department
- Badger Bus Company
- Weld Riley Law Firm
- SF Insurance Group
- SASD Health Staff
- SASD Crisis Response Plan- Communicable Disease Procedures
- 2021 School Perceptions Parent COVID-19 Survey
- 2021 School Perceptions Staff COVID-19 Survey

GOALS

Goals for the 2024-25 school year:

- Provide meaningful and relevant learning experiences for each child so that they grow, progress and achieve
- Provide continuity of learning for students regardless of local health conditions
- Keeping our students and staff as safe as we can
- Supporting the social-emotional and mental health needs of our students and staff
- Adapt to changes in local health conditions by developing flexible school schedules that support in-person, in-person and remote and remote-only learning environments

HEALTH AND SAFETY PLANNING FACTORS

- Nation-wide and state-wide health trends provide important information for schools. Local health conditions provide critical information for planning and operations
- Federal, state and local guidance will continue to be revised as conditions change
- The SASD School Board will determine the district's level of operation with input from district administration and health staff, local medical advisors and Washburn County Health Department. DPI and DHS guidance will also be considered when determining levels of operation.
- State and/or local orders supersede district practices
- Changes in local infection rates may require changes to District operation level.
- Building plans are focused on student learning in a safe and healthy environment for all.

PLANNING FRAMEWORK

- **Review:** Stakeholder feedback on an annual basis..
- **Prepare:** Use federal, state and local health guidance as well as stakeholder feedback to prepare for current school year.
- **Implement:** Implement plans for 2025 school year. Conduct periodic reviews and adjust as situations require

SASD Safe at School Plan

Attendance Levels

Level: Normal

- **Format**
 - o School in session for in-person learning each scheduled school day for students 4K-12
 - o Students in school for full days
 - o Staff assigned to contracted/notice of work assignment position and duties
- **Health & Safety Precautions**
 - o Wearing of Personal Protective Equipment (PPE) allowed by personal choice.
 - o Universal hygiene and frequent cleaning of high-touch surfaces practices in effect
 - o Consider guidance from District health personnel, local medical advisors and County Health Officer
 - o Communicable Disease Section of SASD Crisis Response Plan in effect
 - o District works in conjunction with County Health Department contract tracing efforts as required
- ***NOTE: Federal rules apply to school bus transportation. Regulatory guidelines for bus transportation may differ from those at school. Different practices and procedures may be required while on the bus than those at school.***

Level: Elevated

- **Format**
 - o Measures will vary based on the situation ranging from closing a single school for a day all the way to state-wide remote learning only by controlling local or statewide governmental directive.
 - o Instruction may take place in-person, remotely or a combination of formats based on the situation
 - o Measures may vary from building to building based on the situation
 - o Daily school schedules and the school calendar may be revised by School Board action
 - o Practices for in-class and unstructured (lunch, recess, etc.) times may be revised based on the situation, health guidance and regulatory requirements
 - o Staff members will receive any changes in assignment from their immediate supervisor
- **Health & Safety Precautions**
 - o PPE wear requirements administered as per SASD Policy 8450.01 *Personal Protective Equipment During Pandemic/Epidemic Events*, SASD Employee Handbook and individual school Student Handbooks
 - o Parents/families screen student health daily as per SASD guidance before sending children to school
 - o Staff members self-screen daily as per SASD guidance before reporting to work
 - o Bus routes may be revised based on individual and group infection cases and local conditions
 - o Increased heavy cleaning and disinfecting in each building

Instructional Format

Level: Normal

District

- In-person learning in effect for students 4K-12
- Students and staff report to their assigned school each scheduled school day
- Remote-only learning only authorized by IEP/504 Team decision for students requiring such accommodation/modification for least restrictive environment.
- Non-IEP/504 students may be authorized remote-only on a limited basis. Parent/Guardian must make a request through the school counselor/social worker. Schools will evaluate each request on an individual basis and make assignment decisions based on the established criteria. Students authorized for remote-only will have status evaluated each semester. Students admitted to remote only must remain in it for the entire semester.

SPOONER HIGH SCHOOL

- Students and families must meet with the High School Guidance Counselor to determine best programming for students wanting to do online learning
- Students will build a schedule using Cesa #10, Wisconsin Virtual, or College course offerings. Course selections will be determined by graduation requirements and eligibility.
- These choices would be semester long, and students would only have the option to switch their method of learning at the end of the semester.
- Online learning will be evaluated at the end of semester to determine if it is the appropriate placement.

SPOONER MIDDLE SCHOOL

- Students in school five days a week
- Students will have their Grab N Go breakfast in their homeroom.
- Students will have their own device.
- All teachers will create a Google Classroom
- Students who are excluded or quarantined will complete their assignments in their Google Classroom(s).
- Students not feeling well or displaying any symptoms will report to the nurse's office to be triaged and sent home based on Wisconsin Department of Health Services communicable disease guidelines.

SPOONER ELEMENTARY SCHOOL

- School in session for in-person learning each school day

Students:

- Students can mingle between cohorts during passing times and instruction (WIN and MAPE) but limit prolonged interaction
- Limit visitors to the school to those providing essential services, regular classroom volunteers, and families/guardians approved for special events.
- Parents drop off students in front entry

Staff:

- Toys/educational aids should be cleaned daily and as needed between uses.
- Instructional materials provided using Google Suite or SeeSaw

Level: Elevated

District

- Instructional formats based on the local situation. In-person, remote (digital and hard copy) or a combination of formats may be used.
- Provide equity in learning opportunities for all students. All students receive the learning resources and experiences needed to grow and achieve regardless of age, disability, access to technology or access to the internet.
- Provide staff members with adequate resources in order to support continuity of learning. Equipment, training, resources and technology support provided to ensure learning opportunities continue regardless of instructional format.
- Support social/emotional and mental health. Establish and maintain open communication with students and families regardless of instructional format. In-person and digital resources made available to students and their families with community partnerships being key. Provide ongoing support for staff members tailored to local conditions.
- Flexibility is key to student success. Building and classroom schedules, use of school spaces, instructional design and access to instructional technology adjusted to meet needs based on the local situation.
- All district and building communication will occur through established channels including but not limited to: district/school websites, social media, Skylert and email.

SPOONER HIGH SCHOOL

- Students and families must meet with the High School Guidance Counselor to determine best programming for students wanting to do online learning.
- Students will build a schedule using Cesa #10, Wisconsin Virtual, or College course offerings. Course selections will be determined by graduation requirements and eligibility.
- These choices would be semester long, and students would only have the option to switch their method of learning at the end of the semester.
- Online learning will be evaluated at the end of semester to determine if it is the appropriate placement.
- Large assemblies may be canceled or attendance may be limited.

SPOONER MIDDLE SCHOOL

- Students will have their Grab N Go breakfast in their homeroom.
- Clearly defined seating charts in the classroom and cafeteria.
- Cafeteria seating charts will be used for recess.
- Students will have their own device.
- All teachers will create a Google Classroom.
- Students who are excluded or quarantined will complete their assignments in their Google Classroom(s).
- Students not feeling well or displaying any symptoms will report directly to the nurse's office where they will be triaged and remain isolated until medical staff determine the appropriate action.
- Large assemblies may be canceled or attendance may be limited.

SPOONER ELEMENTARY SCHOOL

- School in session for in-person learning, remotely, or a combination of formats based on the situation

Students:

- Students remain with the same core group throughout the day
- Large assemblies will be postponed
- Small groups maintaining social distancing is permitted
- Field trips considered based on cohort and county health guidance
- Out of School Time programing may be postponed temporarily based on the situation

Staff:

- Small group instruction occurs in classroom
- Maintain social distancing during lunch/prep

SPECIAL EDUCATION/504/PUPIL SERVICES CONSIDERATIONS

Any needed specialized instruction, accommodations and /or modifications beyond those provided for all students will be determined by Individual Education Plan (IEP) teams through the IEP planning process.

Any needed specialized instruction, accommodations and /or modifications beyond those provided for all students will be determined by 504 teams through the 504 Plan planning process.

DISTRICT TECHNOLOGY SUPPORT

Level: Normal

- School in session for in-person learning each school day

Students:

- Students have appropriate access to District instructional technology systems within and outside of school.
- 1:1 device program for grades 2-12.
 - All students in grades 2-12 receive a school issued Chromebook for use in and outside of school
 - Students and families responsible care and sanitizing of devices checked out to them
 - Repair and replacement handled in house through District Technology Office
- Technology helpdesk and support provided to students in each building
- Media Centers open to support in person student instruction

Staff:

- Staff have access to existing instructional technology for in person instruction
- All classrooms equipped with appropriate technology to accommodate in person and virtualized learning
 - Interactive displays in all learning areas
 - PTZ cameras in all rooms to record lessons and facilitate online meetings
 - Computer, Chromebook and ipad devices for instruction as appropriate
- Technology professional development opportunities provided to support in person and distance learning instruction
- District & building communications provided through the school website, Skylert and email.

Level: Elevated

- School in session for in-person learning, remotely, or a combination of formats based on the situation

Students:

- Appropriate access to District instructional technology systems within and outside of school.
- 1:1 program used for remote learning days
- Access to computer lab restricted or limited based on room size
- In person use of Media Centers limited. Online media center resources available
- Student technology support same as level normal
- Virtual Help Desk provided for remote learning days
- Livestream or record events not open to large groups or public

Staff:

- Same access to technology resources as level normal
- Provide support for Virtual staff meetings and professional development offerings
- Provide support for virtual meetings with parents and community if necessary
- Utilize technology to create instructional resources for remote learning days
- Work with families to find/provide internet access solutions if needed
- District & building communications provided through the school website, Skylert and email.

Virtual/Remote Learning Students

- Students approved to participate in District distance or remote learning classes will be provided with appropriate technology needed for the class.
 - Mobile device (Chromebook)
 - If feasible, the District will work with the families to secure an internet connection if:
 - Family cannot afford internet access (20mb or higher)
 - There are no local internet providers available to provide a 20mb or higher connection

Communicable Disease Health Office Preparedness

2024-25

Updated 12/16/24

Health Office Surveillance

1. Ill Staff/Students
 - a. Health staff will provide ongoing surveillance of student illness through Skyward documentation and symptom monitoring. If multiple cases of illness in one classroom and/or cohort of students, health office will send out notification letters to families and follow DHS guidelines on school exclusion.
2. Attendance review
 - a. If more than 10% of students are absent in a grade level, the District Administrator and Building Administrator will be notified.
3. Further communicable disease management guidance is outlined in the District's School Safety and Crisis Response Plan.

COVID-19 Testing

At home tests will be available through the remainder of the 2024-25 school year. Exclusion guidelines continue to be based on Washburn County Recommendations.

ATHLETICS/EXTRA CURRICULAR

Pre-Screening

- Do not attend if:
 - Temperature is 100.4 or above (or has been within the past 24 hours without fever reducing medication)
 - Experiencing respiratory symptoms (cough, shortness of breath, or difficulty breathing)
 - Experiencing chills, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea

NOTE: If any of the above symptoms have occurred, do not attend until 24 hrs symptom free.
- The coach keeps a record of all individuals present

Practice Good Hygiene

- Wash hands with soap and water or use hand sanitizer (at least 60% alcohol), especially after touching frequently used items or surfaces
- Avoid touching your face
- Sneeze or cough into a tissue or the inside of your elbow
- Consider using face coverings while in public
- Limit use of shared equipment as much as possible
- Report suspected or confirmed case of COVID-19

Cleaning/Disinfecting

- The facility and equipment will be sanitized between each scheduled session (does this happen)
- Disinfectant supplies will be available during each session
- Appropriate clothing/shoes should be worn at all times to minimize the transmission of sweat
- Shower and wash frequently at home
- Bring personal towel and water bottle stored separately from other individuals personal items.
- Sharing of clothing, towel, water bottles and athletic equipment such as helmets, pads, eyewear, ear guards and gloves is discouraged