

Minutes of the regular meeting of the Board of Education on November 14, 2016 in the Spooner High School Choir room located at 801 County Hwy. A, Spooner.

Call to Order at 7:04 p.m. by Karen Sorenson in accordance with the printed notice of November 10, 2016.

Roll Call

Members Present: Karen Sorenson, Vicki Anderson, Paul Johnson, Kevin King, Erin Burch
 Members Absent: Robert Hoellen, Nathaniel Melton
 Also Present: John Burnett, Shannon Grindell, Sarah Johnson, Brad Larrabee, Luke Stordahl, Mitch Hamm

Pledge of Allegiance

Approval of Agenda - Agenda has been prepared and disseminated in accordance with Board Policy 166.

Karen Sorenson recommended moving letter I to letter A.
 Motion to move letter I to top of list and approve the agenda by Vicki Anderson.
 Second by Erin Burch
 Motion carries by unanimous voice vote

Consent Agenda

- A. Board of Education minutes
 - 1. October Regular Board meeting minutes - 10/17/16
 - 2. Special Board meeting minutes - 10/24/16
- B. Board Committee Minutes
 - 1. Personnel minutes- 11/7/16
 - 2. Buildings & Grounds/Budget minutes- 11/7/16
 - 3. Policy minutes- 11/7/16
 - 4. Curriculum Minutes-10/17/16
 - 5. Public Relations minutes- 10/17/16
- C. Approval of vouchers

Karen Sorenson made a correction to the Personnel Committee Minutes under letter A changing the hiring of a Middle School .50 FTE Custodian to a District Wide .50 FTE Custodian.

Motion to approve the consent agenda with the changes by Paul Johnson.
 Second by Kevin King.
 Motion carries by unanimous voice vote.

Informational Session

- A. Student, staff, and community recognitions

Staff, Student, or Community Member	Background	Nominated By
Wesleyan Church - Pastor Mike Knox and Pastor Ron Gormong	Service Saturday - Members from the church painted the train on the elementary playground, weeded the elementary playground, and worked on landscaping at the HS. In the past, members have done everything from landscaping at the MS to painting curbs to residing a storage building at the HS.	Building Principals
Holly Bacha	Recognized by the Madison CT, Middle School Choral Director for her contribution to their Standards Based Grading Professional Development	Mr. Burnett

Shannon Grindell & Theresa Stanley	Recognized for their participation and presentation at the CESA 11 Fall 2016 Title I Schoolwide Review	Mr. Burnett
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B. Administrative Reports

1. State Report Card Overview - Brad Larrabee
2. Title I Update - Shannon Grindell and Theresa Stanley. Mr. Burnett took a few minutes to read a letter from DPI dated June, 2015 regarding the Title I audit concerns brought forward in the Fall of 2014 by Superintendent Schwab. The letter indicated that DPI did not sustain the findings of the audit concerns and that no misuse of funds occurred.
3. Technology Update - Hugh Miller

C. Board reports

1. Committee reports

Personnel- Karen Sorenson (.50 FTE District Wide Custodian, changing Elementary School Secretary from .50 FTE to .69 FTE, Exit Interviews, Hiring of New Superintendent, Stipend for video recording of Board of Education Meetings, Handbook Revisions - Compensatory Time and Substitute Rates.)

Buildings & Grounds/Budget-Kevin King (Snapshot of 16/17 Budget, Communications Vault, Purchasing of School Vehicle, Quarterly Financial Statements.)

Policy- Vicki Anderson (Stu Waller from Neola reviewed updates, Community Comments at Board of Education Meetings, Acceptable Use Guidelines for Staff and Students)

Curriculum- Paul Johnson (Fab Lab Grant for Tech Ed Departments, Curriculum and Instruction, .50 position for a Reading Specialist in the High School, No Curriculum Meeting in December)

Public Relations- Kevin King (How to best promote good things going on in the District)

Community Comments - per Wis. Stat. 19.83(2) and 19.84(2) the Board will allow public comments. *Individuals will have 3 minutes each to address the Board of Education. The community comment session will be limited to 45 minutes.*

No community comments.

Discussion and Action

A. Donorschoose.org

Moved from letter I to A. Melissa Smith gave a presentation on DonorsChoose. DonorsChoose is an online charity to help supplement classroom budgets for public schools. In our District, teachers have been using DonorsChoose.org since 2012 and have had 109 projects and counting funded. She displayed a variety of different items that she has received through this program.

B. Personnel Recommendations

HOURLY/STIPEND EMPLOYEES - INFORMATIONAL ONLY, NO ACTION REQUIRED

RESIGNATIONS	
Name	Position
Phil Sykes	Head Boys Hockey Coach
Chris Beehler	Assistant Boys Hockey Coach

HIRING				
Name	Position	Replacing	Recommending Administrator	Wage
Sara Bedford	7th Grade Girl's Basketball	Jeromie Voeltz	Matthew Lucius	\$1,200.00
Oliver Anklman	Boys High School C-Team Basketball Coach	Tyler Pabich	Matthew Lucius	\$2,134.00
Clayton Timm	High School Boy's Hockey Interim Head Coach	Phil Sykes	Matthew Lucius	\$4,200.00

TBD	.50 District Custodian	New Position	Shannon Grindell	\$18,335, \$20,758 or \$23,715 (salary & benefits)
TBD	2.25 add't hrs Elem Secretary	N/A	Mitch Hamm & Luke Stordahl	\$4,988 (salary) \$15,815 or \$7,030 (benefits)
TBD	5.5hrs SPED Aide	New Position	Mitch Hamm	\$11,137 (salary) \$2,322 (benefits)
TBD	5hrs SPED Aide	New Position	Mitch Hamm	\$10,125 (salary) \$2,110 (benefits)

Motion to approve hiring and new positions to be determined by Erin Burch.
Second by Kevin King.
Motion carried by unanimous voice vote.

C. Acceptance of Donations

Donation from:	Donation to:	Donation amount or item:
Community Members & Businesses	SHS Drama Club	\$5,070.00

Motion to approve the donations by Vicki Anderson.
Second by Kevin King.
Motion carried by unanimous voice vote.

D. Fundraiser Request

Brad Larabee discussed two fundraiser requests for the Middle School- Magazine Fundraiser through Great American Opportunities and the Spooner Middle School's Student Council's Fundraising efforts for donation to the Spooner Health Clinic's Infusion Program.

Motion to approve the fundraiser request for magazine sales by Vicki Anderson.
Second by Erin Burch.
Motion carried by unanimous voice vote.

Motion to approve the fundraiser request for Infusion Program by Vicki Anderson.
Second by Paul Johnson.
Motion carried by unanimous voice vote.

E. Approval of Vendor for Middle School Gymnasium Inspection

Informational only. Shannon Grindell discussed that the inspection bid of \$4,600.00 will be less expensive because the original blueprints were found causing the bid to drop to \$3,800.00

F. Acceptable Use Guidelines for both Staff and Students - First Reading

Hugh Miller discussed the draft of the Acceptable Use Guidelines for Technology Use for Staff and Students. Input from staff and the student council was given and no changes were needed. After second reading, these will be part of the student and staff handbooks.

Motion to approve the draft of the Acceptable Use Guidelines by Kevin King.
Second by Erin Burch.
Motion carried by unanimous voice vote.

G. Wis. Stat 19.83(2) and 19.84(2) to expand time for Community Comments

Paul Johnson discussed that some community members feel three minutes is not adequate time for comments. Discussed the policy and what we could do to expand time allotment for individuals.

Motion to expand the time for community comments by Karen Sorenson.
Second by Erin Burch.

Discussion- Vicki Anderson- The policy gives board president the right to waive time restriction.

Karen Sorenson-Look at other school district's board policies and see what their times are.

Kevin- Recommend just have a straight time allotment so it's not at the board's discretion.

Vicki Anderson-Change wording from "restricted" to "requested".

Paul Johnson- We allot for 45 minutes of community comments. Be fair and flexible.

Example: If only three community members sign up each would be allowed 15 minutes.

Karen Sorenson withdrew the original motion.

Motion that community comments remain at a maximum of 45 minutes and the time be divided by the number of people signed up at that meeting by Paul Johnson.

Second by Vicki Anderson.

Motion carried by unanimous voice vote.

H. Handbook Changes
1 Item for First Reading-4 Items for Second Reading

First Reading- Compensatory Time- Change from 8 hours to 24 hours

Motion to change the compensatory time by Paul Johnson.
Second by Erin Burch.

Discussion-Vicki motioned to strike the last 2 sentences from letter B of the handbook policy that states "The compensatory time must be used within a specified time frame, as determined by the supervisor, and not exceed 24 hours. Compensatory time not used in the same pay period will be earned at one and one-half times the employee's wage" and replace it with WASB's handbook policy that states "Any unused compensatory time will be paid out on the last paycheck in June in the fiscal year in which the time was earned."

Motion to amend the original motion by removing the last two sentences and replacing it with WASB verbiage by Vicki Anderson.

Second by Kevin King.

Motion carried by unanimous voice vote

Second Reading- Bereavement, Vacation Payout for Grandfathered Staff, Personal Leave for Non-Certified School Staff

Motion to approve these three handbook changes by Erin Burch.
Second by Karen Sorenson.

Motion carried by unanimous voice vote.

Sub Rates from other HON Schools-Increase substitute pay rates by \$1.50 per hour

Motion to increase the substitute pay rates by \$1.50 per recommendation of Personnel Committee by Karen Sorenson.

Second by Kevin King.

Motion carried by unanimous voice vote.

I. School Plane Project

This item was tabled from October's meeting. Mr. Mickelson discussed the Zenith 701 plane that is owned by the District. It was purchased a few years ago for the Tech Ed department to work on. It is approximately 75% complete. Currently, the plane is stored at an offsite location and the parts are in storage at the district. He would like a letter from the board to move the plane and the part to one location. Once there, it can be determined what is still needed and the cost to complete the plane. There will need to be a discussion on what the venue will be for students to work on the plane. Ex: create a club, class

Motion to move the school plane and all of the parts to the hanger in Shell Lake by Karen Sorenson.

Second by Vicki Anderson

Motion carried by unanimous voice vote.

J. Hiring Process for the next SASD Superintendent

Paul Johnson discussed the process WASB has for their service of hiring a new superintendent. The cost to contract with WASB is estimated around \$8,500.00 and would not exceed \$10,000.00. The process for hiring the superintendent through WASB would involve different focus groups made up of community members chosen by the board, staff and administration. Guy Levitt from WASB will be at the next Personnel Committee meeting to discuss the process in further detail.

Consensus to direct the process for the next superintendent selection to include considering using WASB.

K. Appointment of Board Delegate and Alternate Delegate to the Wisconsin State Education Convention January 18-20, 2017

Mr. Burnett stated that there is a delegate assembly at the state assembly. There is a delegate from each district that attends that assembly to vote on resolutions. The board will need to appoint someone or select a volunteer in the near future.

Adjourn


Motion to adjourn by Paul Johnson.

Second by Karen Sorenson.

Motion carried by unanimous vote.

Adjourn at 10:02 p.m.

Respectfully submitted,



Vicki Anderson, Clerk
Spooner Board of Education